



Health Workforce
Queensland

Introduction to Skin Cancer Surgery Workshop 20th—21st February 2010 Sunshine Coast (TBC)

Medical Education & Training Series 2010

REGISTRATION DETAILS - Registration 8.00am, Saturday 20th February 2010

I am able to attend this workshop

I am now unable to attend this workshop (please indicate reason below):

Title: Last Name:

Given Names: Preferred Name on Badge:

Organisation:

Address: Business / Home (Please highlight)

Town: State: Postcode:

Phone: Fax: Mobile:

Email: Date of Birth:

RACGP #: ACRRM #: CNE #*:

**This Activity has been endorsed by APEC number 050511120 as authorised by Royal College of Nursing, Australia according to approved Criteria.*

- | | | |
|--|---|---------------------------------|
| <input type="checkbox"/> Private GP Solo | <input type="checkbox"/> Private GP Group | <input type="checkbox"/> MORPP |
| <input type="checkbox"/> MSRPP | <input type="checkbox"/> SMO | <input type="checkbox"/> RMO |
| <input type="checkbox"/> MS | <input type="checkbox"/> RFDS | <input type="checkbox"/> INTERN |
| <input type="checkbox"/> ACCHS | <input type="checkbox"/> Nurse | <input type="checkbox"/> OTHER |

Practicing Proceduralist: Yes No

If Yes, please indicate in which area?

Are you claiming the Procedural Training Grant? Yes No

Are you planning to bring your family with you? Yes No

REGISTRATION FEES (includes Delegate's Morning Tea - Lunch - Afternoon Tea + Workshop Dinner)

- Full Registration - Doctors - \$1430.00 (GST inclusive)
- GP Registrar - (10% Discount) - \$1300.00 (GST inclusive)
- Scholarship Holder - (10% Discount) - \$1300.00 (GST inclusive) Payment Total \$

To avoid disappointment please register early as there is a maximum of **25 Doctors** for this Workshop.

Please do not presume you are registered for this workshop until you have received a confirmed notification from the MET Team.

Full payment must accompany your Registration Form. No payment will be accepted at the workshop.

Please Fax Completed Forms to (07) 3105 7801
or post to - Health Workforce Queensland GPO Box 2523 Brisbane, QLD 4001

TRAVEL & ACCOMMODATION

Delegates are required to organise and pay for their own accommodation and travel arrangements. Accommodation rates at the **Hyatt Regency Coolum, Po Box 78, Coolum Beach QLD 4573. Phone (07)5446 1234**

King Room
Twin Room

\$190.00 per night (includes continental breakfast)
\$190.00 per night (includes continental breakfast)

Health Workforce Queensland will provide some travel & accommodation assistance for Private, Non-Proceduralist Rural GP's in accordance with the Health Workforce Queensland's Travel & Accommodation Policy. For full details please refer to the Travel & Accommodation Policy at: www.healthworkforce.com.au

Health Workforce Queensland recommend you obtain travel insurance for this workshop.

LOCUM REQUEST

Health Workforce Queensland provides a bona fide Locum Service for RRMA 4-7 GPs who want (or need) to take leave. Our Locum Coordinator, Hayley Rees, can assist you with finding a Locum, making arrangements for them to commence work, and providing a Locum Subsidy to offset the costs involved*. [Submit your request for Locum coverage by completing the form on our website.](#) *Contact Hayley on recruitment@healthworkforce.com.au or 3105-7800 for more information, including eligibility criteria.

CATERING

Delegates Registration Fee includes: **Morning Tea - Lunch - Afternoon Tea + Workshop Dinner**

To avoid disappointment please provide details of your Dietary requirements:

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PAYMENT METHOD - Full payment **MUST** accompany your Registration Form

Credit Card - please note we do not accept AMEX or Diners Card)

Bankcard Visa MasterCard

Total amount to Deduct: \$

Credit Card No.: Expiry Date:..... /

Authorisation / Verification #:

Print Name: Signature:

Cheque

Please make your cheque payable to: **"Health Workforce Queensland - MW093"**

Direct Money Transfer

Name of Account: **Health Workforce Queensland Limited**
Institution: **National Australia Bank**
Account No: **4588 25098** BSB: **084 123**
Reference Details: **Your Initial/Surname/Account Code—(e.g. FJones/MW093)**

CANCELLATION POLICY

If a delegate has registered for a Workshop and cannot attend, the delegate can request a refund under the following conditions:

- a. All monies (100%) paid by the delegate will be refunded if:
 - ~ Health Workforce Queensland receives notification in writing, up to fourteen (14) days prior to the start of the workshop; and/or
 - ~ In the event of the workshop being cancelled.
- b. A delegate requesting cancellation in writing within the fourteen (14) to seven (7) day period before the scheduled starting date, shall receive half (50%) refund of the registration fee.
- c. The right to refund is forfeited if requested less than seven (7) days prior to the start of the workshop; or if a delegate fails to attend a workshop and gives no notice.
- d. Registration fees will not be refunded, should a delegate have to withdraw from a workshop, once the workshop has commenced.

Health Workforce Queensland

Phone: 07 3105 7800 | Fax: 07 3105 7801 | Email: met@healthworkforce.com.au | Web: www.healthworkforce.com.au
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