



Policy Scope and Objectives
Policy Statement
Related Resources
Modification History
Responsibilities and Contacts

Policy Scope and Objectives

Health Workforce Queensland provides financial assistance to subsidise expenditure incurred by non-procedural practitioners working in rural and remote Queensland who travel a substantial distance to attend Continuing Medical Education (CME) events.

Health Workforce Queensland has established a number of guidelines concerning eligibility and assessment to ensure continued provision of these subsidies.

Policy Statement

The travel and accommodation subsidy is intended to assist practitioners in meeting the costs of attending CME where they are ineligible for other allowances and/or subsidies.

Eligibility guidelines

Eligible applicants include practitioners who are:

1. **Not** eligible for training grants under Component 1 or 2 of the Training for Rural and Remote Procedural General Practitioners Program (TRRPGPP) administered by the Australian College of Rural and Remote Medicine (ACRRM) and the Royal Australian College for General Practitioners (RACGP);
2. Working in private practice, including registrars and locums. To be eligible, locums must have completed or intend to complete a minimum of four weeks work per year in a location classified RRMA 4 to 7 or an Aboriginal Medical Services or Aboriginal Community Controlled Health Service. Queensland Health employees (including MSRPPs) are not eligible to apply for a subsidy;
3. Based in locations classified RRMA 4-7; and,
4. Practitioners who have travelled more than 100kms to attend a CME event.

Practitioners working in Aboriginal Medical Services or Aboriginal Community Controlled Health Services are also eligible for subsidies irrespective of the RRMA classification of that service.

Travel and accommodation subsidy schedule

Subsidies are available on an event-by-event basis and arranged on a sliding scale relative to practitioner type and location.

Practitioner location/type	Subsidy (per event)
Based in RRMA 4-5	Up to \$200.00
Based in RRMA 6-7	Up to \$400.00
Working in Aboriginal Medical Services or Aboriginal Community Controlled Health Services	Up to \$400.00

Applying for a subsidy

Applicants must complete and return a Health Workforce Queensland 'Delegate Travel and Accommodation Claim Form'.

Applications for subsidies must be submitted within 31 days of the conclusion of the CME event.

Applications must include original receipts for claims (such as accommodation, mileage or taxi fare for example).

Payment

Payment of the subsidy will be made upon receipt of the completed claim form and associated original receipts.

Related Resources

Forms:

Delegate Travel and Accommodation Claim Form

Modification History

Date	Version	Details	Authorised by
01.05.05	1.0	Approved	Board
15.07.08	2.0	Reviewed: Clarified locum/registrar eligibility	CEO

Responsibilities and Contacts

Chris Mitchell (Chief Executive Officer)

Kylie Willett (Research/Policy Officer)

Sarah Constantine (Medical Education and Training Manager)

Health Workforce Queensland
GPO Box 2523 Brisbane, Qld. 4001
Phone Number: (07) 31057800
Fax Number: (07) 31057801

www.healthworkforce.com.au